

District: **BALLANTRAE COMMUNITY DEVELOPMENT DISTRICT**

Date of Meeting: Wednesday, November 20, 2019

Time: 6:30 PM

Location: Ballantrae Community Center
17611 Mentmore Blvd.
Land O' Lakes, Florida 34638

Dial-in Number: 712-775-7031
Guest Access Code: 109-516-380

Agenda

I. Roll Call

II. Audience Comments

III. Professional Reports

A. District Counsel

B. Yellowstone Landscape Maintenance Report

Exhibit 1

➤ Approval of Yellowstone Invoice #59787 for \$73.05

Exhibit 2

➤ Approval of Yellowstone Invoice #63163 for \$251.15

Exhibit 3

C. DPFPG Operations Report

➤ October Field Report

Exhibit 4

➤ October Pond Report

Exhibit 5

D. Engineers Report

E. American Ecosystems Pond Report

➤ Treatment Report for 10-01-19

Exhibit 6

➤ Treatment Report for 10-18-19

Exhibit 6

➤ Treatment Report for 10-24-19

Exhibit 6

IV. Administrative Matters

A. Consideration of the Regular Meeting Minutes – October 23, 2019

Exhibit 7

B. Acceptance of the Unaudited October 2019 Financial Statements

Exhibit 8

V. Business Matters - New

VI. Business Matters - Old

VII. Staff Reports

A. District Manager

B. Maintenance Supervisor

VIII. Supervisors Requests

IX. Audience Comments

X. Adjournment

Exhibit 7

1 **MINUTES OF MEETING**
2 **BALLANTRAE**
3 **COMMUNITY DEVELOPMENT DISTRICT**
4

5 The Regular Meeting of the Board of Supervisors of the Ballantrae Community Development
6 District was held on Wednesday, October 23, 2019 at 6:30 p.m. at the Ballantrae Community Center,
7 17611 Mentmore Boulevard, Land O' Lakes, Florida 34638.

8
9 **FIRST ORDER OF BUSINESS – Roll Call**

10 Mr. Flateau called the meeting to order and conducted roll call.

11 Present and constituting a quorum were:

12 James Flateau	Board Supervisor, Chairman
13 Richard Levy	Board Supervisor, Vice Chairman
14 Steve Bobick	Board Supervisor, Assistant Secretary
15 Chris Milano	Board Supervisor, Assistant Secretary
16 Tony Thomas	Board Supervisor, Assistant Secretary

17 Also present were:

18 Lore Yeira	District Manager, DPFG Management & Consulting LLC
19 Patricia Thibault	District Manager, DPFG Management & Consulting LLC
20 Garry Kubler	Maintenance Supervisor
21 Tony Smith	American Eco-Systems, Inc.

22
23
24 *The following is a summary of the discussions and actions taken at the October 23, 2019 Ballantrae CDD*
25 *Board of Supervisors Regular Meeting.*

26 **SECOND ORDER OF BUSINESS – Audience Comments**

27 There being none, the next item followed.

28 **THIRD ORDER OF BUSINESS – Professional Reports**

29 A. District Counsel

30 There being none, the next item followed.

31 B. Exhibit 1: Yellowstone Landscape Maintenance Report

32 South end of Ayrshire on Downing Point by the Gazebo, Junipers are not presentable. Plants
33 needed.

34 C. DPFG Field Operations Report

35 ➤ Exhibit 2: October Field Report Pond 12

36 ➤ Exhibit 3: October Pond Report

37 Mr. Flateau requested Mr. Mahar, Mr. Smith, and Ms. Stewart to take a look at the wash out
38 at Pond 12 and deliver their professional opinion.

39 D. Engineers Report

40 There being none, the next item followed.

41 E. American Ecosystems Pond Report –

42 ➤ Exhibit 4: Treatment Report for 9-6-19

43 ➤ Treatment Report for 9-17-19

44 ➤ Treatment Report for 9-24-19

45 ➤ Exhibit 5: Pond Evaluation Report

46 Pond 15 plants are overgrowing – Mr. Flateau requested to have Mr. Smith coordinate with

47 Ms. Stewart to make sure it will have no effect on her projects on the other ponds before doing

48 work.

49 **FOURTH ORDER OF BUSINESS – Administrative Matters**

50 A. Exhibit 6: Consideration of the Regular Meeting Minutes – September 25, 2019

51 On a MOTION by Mr. Milano, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board
52 approved the Minutes of Board of Supervisors Regular Meeting held on September 25, 2019 for the
53 Ballantrae Community Development District.

54 B. Acceptance of the Unaudited September 2019 Financial Statements

55 ➤ Exhibit 7: Mr. Flateau requested that Ms. Thibault have numbers for the December meeting
56 reflecting the roll and present the amended budget and show income and place all of it under
57 O&M Contingency

58 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board accepted
59 the Unaudited September 2019 Financial Statements for the Ballantrae Community Development District.

60

61 **FIFTH ORDER OF BUSINESS – Business Matters – New**

62 A. Exhibit 8: Revision and Approval of the DEO FY 2019-2020 Annual Invoice Fee

63 B. Exhibit 9: Consideration of the Employee Compensation Document (under separate cover)

64 ➤ Garry Kubler

65 ➤ Dustin Smith

66 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved
67 the Employee Compensation Document for the Ballantrae Community Development District.

68 C. Exhibit 10: Consideration of Pricing for PTO Added Services

69 On a MOTION by Mr. Levy, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board approved
70 the Pricing for PTO Added Services for the Ballantrae Community Development District.

71 **SIXTH ORDER OF BUSINESS – Business Matters - Old**

72 A. Consideration of Security Camera Proposals

- 73 ➤ Exhibit 11: DSCI Proposal #2 4K Cameras and 43” 4K Monitor Total **\$25,899.00**
- 74 ➤ Exhibit 12: DSCI Proposal #3 1080P Cameras and 32” 4K Monitor Total **\$23,989.00**

75 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved
76 DSCI Proposal #3 with subject to warranty options for the Ballantrae Community Development District.

- 77 ➤ Exhibit 13: DSCI Proposal #4 1080P Cameras Total **\$21,114.00**
- 78 ➤ Exhibit 14: Securiteam Proposal Total **\$23,054.00**

79 Ms. Thibault stated that funds are available in the reserves of the total amount of \$53,000 to
80 cover the camera system proposal.

81 **SEVENTH ORDER OF BUSINESS – Staff Reports**

82 A. District Manager

83 Ms. Thibault stated that as the Board recalled previously, there was a problem with the wells and
84 it was paid in the amount of \$12,041.21 and requested permission to take \$11,367.00 out of
85 reserves to cover this bill.

86 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved
87 permission to take \$11,367.00 out of reserves to cover the bill for the wells for the Ballantrae Community
88 Development District.

89 B. Maintenance Supervisor

90 There being none, the next item followed.

91 **EIGHTH ORDER OF BUSINESS – Supervisors Requests**

92 Mr. Flateau requested preparation of the board packet as we do now for the meeting and for the
93 website. No need to submit ADA compliant documents. Ms. Yeira will be discussing with Mr. Babbar the
94 requirements for compliance to the website.

95 Mr. Milano requested to have Yellowstone remove the tree stub on Mentmore on Ballantrae
96 Boulevard.

97 Mr. Kubler requested the approval for the Solitude Proposal in the amount of \$439.00

98 On a MOTION by Mr. Bobick, SECONDED by Mr. Thomas, WITH ALL IN FAVOR, the Board
99 approved the Solitude Lake Management Proposal – in the amount of \$439.00 for the Ballantrae
100 Community Development District.

101 Mr. Flateau suggested no need to come to the board for previous approved Clubhouse renters
102 unless something changes. Subject to all documentation required from Clubhouse renters to be given to
103 District Management and Mr. Kubler.

104 On a MOTION by Mr. Bobick, SECONDED by Mr. Thomas, WITH ALL IN FAVOR, the Board
105 approved the District Staff & Maintenance Supervisor to approve Unchanged Renewals for the Clubhouse
106 the for the Ballantrae Community Development District.

107 **NINTH ORDER OF BUSINESS – Audience Comments**

108 There being none, the next item followed.

109 **TENTH ORDER OF BUSINESS – Adjournment**

110 Mr. Fleteau asked for final questions, comments, or corrections before adjourning the meeting.
111 There being none, Mr. Levy made a motion to adjourn the meeting.

112 On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board adjourned
113 the meeting for the Ballantrae Community Development District.

114 **BALLANTRAE EXPENDITURE APPROVALS FOR THE MONTH OF OCTOBER 2019**

Line Item No.	Line Title	Description	Vendor	Amount
120	Asset Reserve	DSCI Proposal #3	DSCI	\$23,989.00
47	Lakes/Ponds & Landscape	Lake Management Proposal	Solitude	\$439.00

115
116
117 **Each person who decides to appeal any decision made by the Board with respect to any matter*
118 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
119 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

120 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**
121 **meeting held on _____.**

122

Signature

Signature

Printed Name

Printed Name

123 **Title:** Secretary Assistant Secretary **Title:** Chairman Vice
124 **Chairman**

125

126

Exhibit 8

Ballantrae Community Development District

Financial Statements
(Unaudited)

Period Ending
October 31, 2019

BALLANTRAE CDD

Financial Report Summary - General Fund

As of October 31, 2019

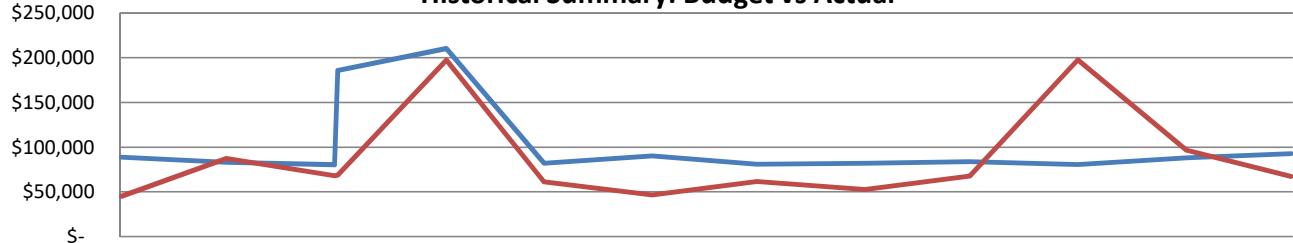
a. FUND BALANCE:

For The Period Ending	10/31/2018 Actual	10/31/2019 Actual	Variance
CASH OPER. ACCT	\$ 206,566	\$ 196,766 (a)	\$ (9,800)
CASH DEBIT CARD	1,331	2,009	678
INVESTMENTS	-	-	-
LESS: ACCOUNTS PAYABLE	3,015	22,004	18,989
DUE TO OTHER FUNDS	-	-	-
NET CASH BALANCE	\$ 204,882	\$ 176,771	\$ (28,789)
UNRESERVED GF BALANCE (UN-ASSIGNED)	\$ 210,351	\$ 184,739	\$ (25,612)
NONSPENDABLE PREPAID ITEM	158	158	-
RESERVE GF BALANCE (ASSIGNED) - OPERATIONS	-	-	-
TOTAL GENERAL FUND BALANCE	\$ 210,509	\$ 184,897	\$ (25,612)

b. REVENUE AND EXPENDITURES (FY 2020 YTD):

% TAX ASSESSMENTS COLLECTED	0.0%		FAVORABLE (UNFAVORABLE)
	ACTUAL	BUDGET	VARIANCE
	YEAR-TO-DATE	YEAR-TO-DATE	
TOTAL REVENUE (YTD) COLLECTED	\$ 1,168	\$ -	\$ 1,168
EXPEND. (YTD) BEFORE OTHER SOURCES & USES	(67,163)	(92,657)	25,493
NET OPERATING CHANGE	\$ (65,995)	\$ (92,657)	\$ 26,661

Historical Summary: Budget vs Actual



	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19
— Budget YTD	\$88,831	\$83,100	\$80,290	\$185,65	\$210,27	\$82,149	\$90,311	\$81,031	\$81,895	\$83,672	\$80,437	\$88,005	\$92,657
— Actual	\$45,095	\$87,207	\$67,964	\$68,859	\$197,38	\$61,213	\$46,425	\$61,603	\$52,671	\$67,643	\$197,74	\$96,696	\$67,163

Ballantrae CDD
Balance Sheet
October 31, 2019

	<u>GENERAL FUND</u>	<u>RESERVE FUND</u>	<u>DS-2015 FUND</u>	<u>TOTAL</u>
1 <u>ASSETS:</u>				
2 CASH - OPERATING ACCTS	\$ 196,766	-	-	\$ 196,766
4 CASH - DEBIT CARD BU	2,009	-	-	2,009
6 INVESTMENTS:				
8 ASSET RESERVE	-	320,364	-	320,364
9 EMERGENCY RESERVE	-	66,353	-	66,353
10 PARK DEVELOPMENT	-	974,278	-	974,278
11 BILL PAYMENT RESERVE	-	153,242	-	153,242
13 REVENUE-SERIES 2015	-	-	163,328	163,328
14 RESERVE-SERIES 2015	-	-	222,968	222,968
15 PREPAYMENT-SERIES 2015	-	-	19	19
16 ACCOUNTS RECEIVABLE	93	-	-	93
17 ASSESSMENTS RECEIVABLE -ON ROLL	-	-	-	-
18 DUE FROM OTHER FUNDS	-	-	-	-
19 DEPOSITS	158	-	-	158
20 PREPAID ITEMS	9,025	-	-	9,025
21 TOTAL ASSETS	\$ 208,051	\$ 1,514,237	\$ 386,315	\$ 2,108,603
22				
23 <u>LIABILITIES:</u>				
24 ACCOUNTS PAYABLE	\$ 22,004	\$ -	\$ -	\$ 22,004
27 DUE TO OTHER FUNDS	-	-	-	-
28 DEFERRED REVENUE ON-ROLL	-	-	-	-
29				
30 <u>FUND BALANCE:</u>				
31 NON SPENDABLE (Deposits & Prepaid)	158	-	-	158
32				
33 ASSIGNED	-	1,514,237	386,315	1,900,552
34 UNASSIGNED	185,889	-	-	185,889
36 TOTAL LIABILITIES & FUND BALANCE	\$ 208,051	\$ 1,514,237	\$ 386,315	\$ 2,108,603

Ballantrae CDD
General Fund
Statement of Revenue, Expenses and Changes in Fund Balance
For The Period Beginning October 1, 2019 Ending October 31, 2019

	FY 2020 AMENDED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE Amended vs Actual YTD (Left to Spend)	VARIANCE YTD vs Actual YTD FAV (UNFAV)
1 O&M REVENUES:					
2 LANDOWNER ASSESSMENTS (NET)	\$ 1,024,660	-	\$ 1,168	\$ 1,023,492	\$ 1,168
3 EXCESS FEES CARRYFORWARD PREVIOUS YEARS	2,812	-	-	(2,812)	-
4 CARRYOVER FROM PREVIOUS YEARS (FUND BALANCE FORWARD)	-	-	-	-	-
5 OTHER INCOME (Access Cards & Misc)	-	-	-	-	-
6 TRANSFER IN FROM RESERVE FUNDS	-	-	-	-	-
7 TOTAL REVENUE	1,027,472	-	1,168	1,020,680	1,168
8					
9 O&M ADMINISTRATIVE EXPENDITURES:					
10 BOARD OF SUPERVISORS					
11 SUPERVISOR STIPENDS	14,000	1,167	-	14,000	1,167
12 NEWSLETTER - BIMONTHLY PRINT & MAILING	10,000	833	11	9,989	822
13 WEBSITE SERVER & NAME	880	73	500	380	(427)
14 PUBLIC OFFICIALS LIABILITY INSURANCE	2,625	219	2,563	62	(2,344)
15 MANAGEMENT SERVICES					
16 ADMINISTRATIVE SERVICES	-	-	-	-	-
17 DISTRICT MANAGEMENT	53,200	4,433	4,433	48,767	-
18 FINANCIAL CONSULTING SERVICES	-	-	-	-	-
19 ACCOUNTING SERVICES	-	-	-	-	-
20 ENGINEERING & LEGAL SERVICES					
21 DISTRICT ENGINEER	18,000	1,500	1,110	16,890	390
22 DISTRICT COUNSEL	17,300	1,442	-	17,300	1,442
ADMINISTRATIVE: OTHER					
24 ANNUAL FINANCIAL AUDIT	3,700	308	-	3,700	308
25 DISCLOSURE REPORT	1,000	83	-	1,000	83
26 TRUSTEES FEES	3,772	314	-	3,772	314
27 PROPERTY APPRAISER FEE	150	13	-	150	13
28 LEGAL ADVERTISING	750	63	-	750	63
29 ARBITRAGE REBATE CALCULATION	650	54	-	650	54
30 DUES: LICENSES AND FEES	1,200	100	175	1,025	(75)
31 COMPLIANCE WITH ADA	2,480	207	-	2,480	207
32 ADMINISTRATIVE CONTINGENCY	5,000	417	72	4,928	345
33 O&M ADMINISTRATIVE SUBTOTAL:	134,707	11,226	8,864	125,843	2,361
34					
INSURANCE					
36 GENERAL LIABILITY	3,032	3,032	2,960	(72)	72
37 PROPERTY CASUALTY	14,188	14,188	13,905	(283)	283
38 TOTAL INSURANCE	17,220	17,220	16,865	(355)	355
39					
UTILITY SERVICES					
41 ELECTRIC UTILITY SERVICES	23,000	1,917	1,812	21,188	105
42 ELECTRIC UTILITY - RECREATION FACILITIES	15,500	1,292	1,038	14,462	254
43 ELECTRIC STREET LIGHTING	103,500	8,625	8,510	94,990	115
44 UTILITY - WATER - CLUBHOUSE & POOLS	14,000	1,167	-	14,000	1,167
45 STORMWATER ASSESSMENT	2,200	183	-	2,200	183
46 TOTAL UTILITY SERVICES	158,200	13,183	11,360	146,840	1,823
47					
LAKES/PONDS & LANDSCAPE					
49 LAKES/PONDS: CONTRACTS					
50 AQUATIC CONTRACT	22,800	1,900	1,900	20,900	-
51 WETLAND BUFFER SPRAY CONTRACT	14,400	1,200	-	14,400	1,200
52 LAKES/PONDS: OTHER					
53 FOUNTAIN REPAIRS & MAINTENANCE	3,000	250	-	3,000	250
54 MITIGATION AREAS: MONITOR & MAINTAIN	1,500	125	-	1,500	125
55 LAKE/POND REPAIRS	10,000	833	-	10,000	833
56 INSTALL/REPLACE AQUATIC PLANTS	5,000	417	-	5,000	417
57 LANDSCAPING: CONTRACTS					
58 LANDSCAPE MAINTENANCE CONTRACT	144,240	12,020	12,019	132,221	1
59 LANDSCAPE SECONDARY CONTRACT	31,212	2,601	-	31,212	2,601
60 LANDSCAPE OVERSIGHT/MGMT	-	-	-	-	-
61 LANDSCAPING: OTHER					
62 IRRIGATION REPAIRS AND MAINTENANCE	14,000	1,167	212	13,788	955
63 REPLACE PLANTS, MULCH & TREES	36,500	3,042	-	36,500	3,042
64 SOD & SEED REPLACEMENT	10,000	833	-	10,000	833
65 LANDSCAPE ENHANCEMENT	-	-	-	-	-
66 EXTRA MOWINGS DURING RAINY SEASON	5,000	417	-	5,000	417
67 RUST PREVENTION FOR IRRIGATION SYSTEM	10,380	865	-	10,380	865
68 FIELD MISCELLANEOUS (INCLUSIVE OF TRAPPER)	13,000	1,083	-	13,000	1,083
69 LAKES/PONDS & LANDSCAPE TOTAL	321,032	26,753	14,131	306,901	12,622
70					
STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS					
72 STREETS & SIDEWALKS					
73 ENTRY & WALLS MAINTENANCE	2,000	167	-	2,000	167
74 STREET/DECORATIVE LIGHT MAINTENANCE	1,000	83	-	1,000	83
75 SIDEWALK REPAIR & MAINTENANCE	1,500	125	-	1,500	125
76 MAINTENANCE STAFF					
77 EMPLOYEE - SALARIES	81,373	6,781	4,820	76,553	1,961
78 EMPLOYEE - P/R TAXES	6,978	582	551	6,427	31
79 EMPLOYEE - WORKERS COMP	3,325	277	3,322	3	(3,045)
80 PAYROLL FEES	1,900	158	49	1,851	109
81 EMPLOYEE- HEALTH & PHONE STIPENDS	9,600	800	20	9,580	780
82 MILEAGE	1,100	92	-	1,100	92
83 STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS SUBTOTAL	108,776	9,065	8,762	100,014	303
84					
85 CLUBHOUSE & SAFETY & SECURITY					

Ballantrae CDD
General Fund
Statement of Revenue, Expenses and Changes in Fund Balance
For The Period Beginning October 1, 2019 Ending October 31, 2019

	FY 2020 AMENDED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE Amended vs Actual YTD (Left to Spend)	VARIANCE YTD vs Actual YTD FAV (UNFAV)
86 CLUBHOUSE & MISCELLANEOUS					
87 PARK/FIELD REPAIRS	7,200	600	23	7,177	577
88 CLUBHOUSE FACILITY MAINTENANCE	9,000	750	358	8,642	392
89 CLUBHOUSE TELEPHONE/INTERNET/FAX	4,200	350	478	3,722	(128)
90 MISCELLANEOUS SUPPLIES (Inclusive of Debit Card)	3,500	292	-	3,500	292
91 POOL/FOUNTAIN/SPLASH PAD MAINTENANCE	10,000	833	536	9,464	297
92 POOL PERMITS	750	63	-	750	63
93 SEASONAL LIGHTING	20,000	1,667	-	20,000	1,667
94 PEST CONTROL	520	43	40	480	3
95 CLUBHOUSE EXTERIOR FURNISHINGS	-	-	-	-	-
96 CLUBHOUSE CLEANING	-	-	-	-	-
97 CLUBHOUSE MISCELLANEOUS	7,500	625	73	7,427	552
98 SAFETY & SECURITY					
99 PART-TIME LAW ENFORCEMENT DETAILS	50,000	4,167	3,120	46,880	1,047
100 SALARY FOR SUMMER MONITOR AT BOTH POOLS	23,500	1,958	865	22,635	1,093
101 EMPLOYEE PAYROLL TAXES	2,000	167	-	2,000	167
102 EMPLOYEE WORKER'S COMP	1,300	108	-	1,300	108
103 VIDEO SURVEILLANCE	-	-	-	-	-
104 SECURITY - OTHER (GATE SERVICE)	1,000	83	-	1,000	83
105 CLUBHOUSE & SAFETY & SECURITY	140,470	11,706	5,493	134,977	6,213
106					
107 O&M CONTINGENCY & CAPITAL PROJECTS					
108 O&M CONTINGENCY	42,053	3,504	1,688	40,365	1,816
109 ENTRANCES & OTHER PLANT REPLACEMENT	-	-	-	-	-
110 WALL & STRUCTURE PAINTING	-	-	-	-	-
111 INVASIVE & UNDESIRABLE PLANT REMOVAL	-	-	-	-	-
112 TOTAL O&M CONTINGENCY & CAPITAL PROJECTS	42,053	3,504	1,688	40,365	1,816
113					
114 TOTAL EXPENDITURES BEFORE OTHER FINANCING SOURCES	922,458	92,657	67,163	854,585	25,493
115					
116 EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	105,014	(92,657)	(65,995)	1,875,265	26,661
117					
118 OTHER FINANCING SOURCES AND (USES)					
119 RESERVES TRANSFERS OUT-OTHER FINANCING USES					
120 EMERGENCY RESERVE	20,000	-	-	20,000	-
121 ASSET RESERVE	47,500	-	-	47,500	-
122 BILL PAYMENT RESERVE	-	-	3,800	3,800	3,800
123 PARK DEVELOPMENT RESERVE	37,514	-	-	37,514	-
124 TOTAL OTHER FINANCING SOURCES & USES	105,014	-	3,800	108,814	3,800
125					
126 O&M TOTAL EXPENDITURES	1,027,472	92,657	70,963	963,399	29,293
127					
128 NET CHANGE IN FUND BALANCE	-	(92,657)	(69,795)	1,984,079	30,461
129 BEGINNING FUND BALANCE GENERAL FUND (adjusted for FY19)	933	250,256	255,844	250,256	255,844
130 LESS FUND BALANCE FORWARD	-	-	-	-	-
131 ENDING FUND BALANCE GENERAL FUND	933	157,600	186,049	2,234,335	286,305
132 ENDING FUND BALANCE - RESERVE FUND (Stmt 2)	1,710,380	-	-	-	-
133 TOTAL FUND BALANCE - GENERAL & RESERVE FUNDS					
134 ADJUSTED FUND BALANCE	\$ 1,711,313	\$ 157,600	\$ 186,048	\$ 2,234,335	\$ 286,305

Ballantrae CDD
Reserve Fund
Statement of Revenue, Expenses and Changes in Fund Balance
For The Period Beginning October 1, 2019 Ending October 31, 2019

	FY 2020 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE				
INTEREST REVENUE				
MMK - PARK DEVELOPMENT (interest)	\$ -	-	\$ 707	\$ 707
MMK - ASSET RESERVE (interest)	-	-	241	241
MMK - EMERGENCY RESERVE (interest)	-	-	53	53
MMK - BILL PAYMENT RESERVE (interest)	-	-	3,909	3,909
INTEREST EARNINGS	-	-	-	-
TOTAL REVENUE	-	-	4,910	4,910
RESERVES EXPENDITURES				
ASSET RESERVE	-	-	-	-
PARK DEVELOPMENT RESERVE	-	-	-	-
PROJECTS (Contingency)	-	-	-	-
TOTAL RESERVES EXPENDITURES	-	-	-	-
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	-	4,910	4,910
OTHER FINANCING SOURCES				
TRANSFER IN - PARK DEVELOPMENT	37,514	-	-	-
TRANSFER IN (OUT) - ASSET RESERVE	47,500	-	-	-
TRANSFER IN (OUT) - EMERGENCY RESERVE	20,000	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	105,014	-	-	-
NET CHANGE IN FUND BALANCE	105,014	-	4,910	4,910
FUND BALANCE - BEGINNING	-	-	1,509,326	1,509,326
FUND BALANCE - ENDING	\$ 105,014	\$ -	\$ 1,514,236	\$ 1,514,236

	FY 2017	FY 2018 Adopted	Total FY 2018 (includes interest)	FY 2019 ADOPTED	FY 2019 PROPOSED AMENDED	FY 2019 ADOPTED AMENDED	FY 2020 ADOPTED
RESERVE BALANCE SUMMARY							
PARK DEVELOPMENT	610,035	175,000	787,486	175,000	-	962,486	1,000,000
ASSET RESERVE	354,676	41,878	397,872	46,600	(55,204)	389,268	436,768
EMERGENCY RESERVE	226,864	-	227,660	20,000	(145,254)	102,406	122,406
BILL PAYMENT RESERVE	150,678	-	151,206	-	-	151,206	151,206
	1,342,253	216,878	1,564,224	241,600	(200,458)	1,605,366	1,710,380

Ballantrae CDD
Debt Service Fund -Series 2015
Statement of Revenue, Expenses and Changes in Fund Balance
For The Period Beginning October 1, 2019 Ending Ocyober 31, 2019

	FY 2020 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE				
ASSESSMENT - ON-ROLL	\$ 557,421	557,421	\$ -	\$ (557,421)
ASSESSMENT DISCOUNTS	-	-	-	-
INTEREST EARNINGS	-	-	620	620
TOTAL REVENUE	557,421	557,421	620	(556,801)
EXPENDITURES				
INTEREST MAY 2020	119,214	-	-	-
INTEREST NOV 2020	114,836	-	-	-
PRINCIPAL RETIREMENT MAY 2020	320,000	-	-	-
PRINCIPAL PREPAYMENT	-	-	-	-
TOTAL CONTINGENCY	554,050	-	-	-
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	3,371.00	557,421	620	(556,801)
OTHER FINANCING SOURCES				
TRANSFER-IN	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-
NET CHANGE IN FUND BALANCE	3,371	557,421	620	(556,801)
FUND BALANCE - BEGINNING	-	-	385,695	385,695
FUND BALANCE - ENDING	\$ 3,371	\$ 557,421	\$ 386,315	\$ (171,106)

Ballantrae CDD
Bank Reconciliation
October 31, 2019

	<u>BU Acct</u>	<u>HB Acct</u>	<u>Consolidated Oper accts</u>
Balance Per Bank Statement	\$ 2,286.53	\$ 199,748.56	\$ 202,035.09
Less: Outstanding Checks	-	(5,269.92)	(5,269.92)
<i>Adjusted Bank Balance</i>	<u><u>\$ 2,286.53</u></u>	<u><u>\$ 194,478.64</u></u>	<u><u>\$ 196,765.17</u></u>
Beginning Cash Balance Per Books	\$ 803.65	\$ 245,681.95	\$ 246,485.60
Deposits / Transfer	6,254.88	92,530.10	98,784.98
Transfer From to Debit Card	(900.00)	-	(900.00)
Cash Disbursements	(3,872.00)	(143,733.41)	(147,605.41)
<i>Balance Per Books</i>	<u><u>\$ 2,286.53</u></u>	<u><u>\$ 194,478.64</u></u>	<u><u>\$ 196,765.17</u></u>

BALLANTRAE CDD
Check Register
FY2020

Date	Ref #	Vendor Name	Memo	Deposits	Disbursements	HB Acct Balance
09/30/2019		EOM Balance Hancock Bank				245,681.95
10/01/2019	1969	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - October		4,433.00	241,248.95
10/01/2019	1970	Allegra Design Print Mail	Ballantrae Newsletter		1,822.84	239,426.11
10/01/2019	1971	Ballantrae CDD.	Transfer to BU Debit Card Account		500.00	238,926.11
10/01/2019	1972	DCSI, Inc	Color Ribbons		159.98	238,766.13
10/01/2019	1973	Florida Fire Service, Inc.	Annual Fire Extinguisher Maintenance		146.50	238,619.63
10/01/2019	1974	Straley Robin Vericker	Legal Services 9/15/19		300.00	238,319.63
10/01/2019	1975	Tropicare Termite and Pest Control	Pest Control - Sept		40.00	238,279.63
10/02/2019	1978	Yellowstone Landscape Professionals	New Well price		12,401.20	225,878.43
10/02/2019	1977	Ballantrae CDD	Hancock OP to BU refund P/R		3,754.88	222,123.55
10/07/2019	1979	Illuminations Holiday Lighting	Holiday Lighting (50% Dep)		9,025.00	213,098.55
10/07/2019	1980	Suncoast Rust Control, Inc	Rust Prevention - Sept		865.00	212,233.55
10/07/2019	1981	Yellowstone Landscape Professionals	2019 Irrigation project / Landscape Maint.		51,187.05	161,046.50
10/07/2019	1982	Egis Insurance Risk Advisors	Insurance Renewal - 2020		22,750.00	138,296.50
10/08/2019		Ballantrae	Rentals	1,168.00		139,464.50
10/11/2019	690101DD	Anthony Vadalabene	9/23-10/6 - Pool Monitor		384.40	139,080.10
10/11/2019	690096DD	David M. Hill	9/23-10/6 - Pool Monitor		349.02	138,731.08
10/11/2019	690100DD	Dustin J Smith	9/23-10/6 - P/R		1,232.23	137,498.85
10/11/2019	690098DD	Gary L. Kubler	9/23-10/6 - P/R		1,539.23	135,959.62
10/11/2019	ACH101119	Innovative Employer Solutions	Payroll - 9/9-9/22		972.32	134,987.30
10/11/2019	690095DD	James Flateau	BOS Mtg. - 9/26		200.00	134,787.30
10/11/2019	690097DD	Kristy R. Kirk	9/23-10/6 - Pool Monitor		116.59	134,670.71
10/11/2019	690099DD	Noelle Leite	9/23-10/6 - Pool Monitor		15.00	134,655.71
10/11/2019	690094DD	Stephen Bobick	BOS Mtg. - 9/26		200.00	134,455.71
10/11/2019	21	Christopher Milano	BOS Mtg. - 9/26		200.00	134,255.71
10/11/2019		Ballantrae	Due from Reserves	43,427.76		177,683.47
10/15/2019	1983	American Ecosystems, Inc.	Lake & Pond Maint.		3,588.00	174,095.47
10/15/2019	1984	DLTD Solutions Inc.	Admin Fee - 9/1,3,5,7,10,12,14,15,16,20,21,22,26,28,29		600.00	173,495.47
10/15/2019	1985	Douglas Guy	Security - September 3,5,12,29		800.00	172,695.47
10/15/2019	1986	DPFG MANAGEMENT & CONSULTING, LLC	ADA Compliance		500.00	172,195.47
10/15/2019	1987	Jesus D. Lopez	1,7,10,14,15,16,20,21,22,26,28 - Patrol		2,800.00	169,395.47
10/15/2019	1988	Poolsure	Pool Maint - October		505.58	168,889.89
10/15/2019	1989	Stantec Consulting Services, Inc.	Engineering Svcs thru 9/20/19		537.50	168,352.39
10/17/2019		Yellow Landscaping Professionals	Refund	47,934.34		216,286.73
10/21/2019	1991	Florida Dept of Revenue	3rd Qtr. 2019 Sales Tax		147.81	216,138.92
10/21/2019	ACH102119.1	Duke Energy	8/28-9/27 - 17600 Stinchar Dr Entry Tower		78.42	216,060.50
10/21/2019	ACH102119.2	Duke Energy	8/28-9/27 - 3351 Downan Point Dr Well		71.35	215,989.15
10/21/2019	ACH102119.3	Duke Energy	8/28-9/27 - 17650 Ayshire Blvd Entry Tower		20.42	215,968.73
10/21/2019	ACH102119.4	Duke Energy	8/28 - 9/27 - 2131 Ballantrae Blvd Irr		14.37	215,954.36
10/21/2019	ACH102119.5	Duke Energy	8/28 - 9/29 - 2131 Ballantrae Blvd Irr- 17626 Glenapp Dr Irr		142.22	215,812.14
10/21/2019	ACH102119.6	Duke Energy	8/28 - 9/27 - 2500 Ballantrae Blvd Lite Entrance		194.04	215,618.10
10/21/2019	ACH102119.7	Duke Energy	8/28 - 9/27 - 3643 Duke Firth St Irr		13.73	215,604.37
10/21/2019	ACH102119.8	Duke Energy	8/28 - 9/27 - 17524 Hugh Ln		239.93	215,364.44
10/21/2019	ACH102119.9	Duke Energy	8/28 - 9/27 - 17611 Mentmore Blvd Rec Bldg		1,052.23	214,312.21
10/21/2019	ACH10211910	Duke Energy	8/28 - 9/27 - 2131 Ballantrae Blvd Irr - 3633 Duke Firth St Entry Lite		23.92	214,288.29
10/21/2019	ACH10211912	Duke Energy	8/28 - 9/27 - 17700 Glenapp Dr. Entry Tower		18.91	214,269.38
10/21/2019	ACH10211913	Duke Energy	8/28 - 9/27 - 2800 Ballantrae Blvd Pump Pond		887.12	213,382.26
10/22/2019	1990	Ballantrae CDD.	Transfer to BU Debit Card Account		2,500.00	210,882.26
10/22/2019	ACH102219.1	Duke Energy	8/29-9/30 - 3542 Ballantrae Blvd Well Pump		109.31	210,772.95
10/24/2019	ACH102419	Duke Energy	Streelights - September		8,510.41	202,262.54
10/24/2019	1992	Straley Robin Vericker	Legal Services 7/15/19		735.00	201,527.54
10/25/2019	693999DD	Dustin J Smith	10/7-10/20 - P/R		879.62	200,647.92
10/25/2019	693998DD	Gary L. Kubler	10/7-10/20 - P/R		1,169.28	199,478.64
10/25/2019	ACH102519	Innovative Employer Solutions	Payroll - 10/7-10/20		600.23	198,878.41
10/28/2019	ACH102819	Pasco County Utilities Services Branch	8/21-9/20 - Ballantrae & Mentore		497.38	198,381.03
10/28/2019	ACH102819.2	Pasco County Utilities Services Branch	8/21-9/20 - Ayrshire Boulevard		27.45	198,353.58
10/28/2019	1993	DLTD Solutions Inc.	Admin Fee - 10/5,7,12,15,18,19		320.00	198,033.58
10/28/2019	1994	Douglas Guy	Security - October 18		200.00	197,833.58
10/28/2019	1995	FLORIDA DEPT OF ECONOMIC OPPORTUNIT	Annual Filing Fee FY 2020		175.00	197,658.58
10/28/2019	1996	Jesus D. Lopez	10/5,7,12,15,19 - Patrol		1,120.00	196,538.58
10/28/2019	1997	Straley Robin Vericker	Legal Services 10/15/19		1,110.00	195,428.58
10/28/2019	1998	Tropicare Termite and Pest Control	Pest Control - Oct		40.00	195,388.58
10/28/2019	1999	William McLaughlin	Security - 6/1.6 (Rcvd 10/20/19)		560.00	194,828.58
10/29/2019	ACH102919	Bright House Networks	10/12-11/11 - Internet/Phone		349.94	194,478.64
10/31/2019		EOM Balance Hancock Bank		92,530.10	143,733.41	194,478.64